**FAQs**

1. **How much can I claim?**

* You can claim £250 per session or £62.50/hour for fellowship time if you are claiming it directly yourself. If you are being paid through your practice then they can invoice for £325 per session or £81.25/hour. This is because when claiming through a GP practice, NHS England give an additional 30% towards the on-costs to cover for pension, tax and NI.

For example: First 5 course = £250/£325 per monthly session, 1hr mentor meeting = £62.50/£81.25, 1.5hr webinar = £93.75/£121.88

* The amount you can claim per month can be found in the table below.

|  |  |  |  |
| --- | --- | --- | --- |
| ***Number of GP clinical sessions worked per week (including OOH)*** | ***Maximum number of NQGP sessions you can take each month*** | ***Maximum allocation per month (if claimed through GP Practice)*** | ***Maximum allocation per month (if claimed by individual GP)*** |
| 3 | 1 to 2  (alternate months) | £325/ 650 (alternate months) | £250/ 500  (alternate months) |
| 4 | 2 | £650 | £500 |
| 5 | 2 to 3 (alternate months) | £650/975 (alternate months) | £500/750 (alternate months) |
| 6 | 3 | £975 | £750 |
| 8 | 4 | £1,300 | £1000 |
| 10 | 4 | £1,300 | £1000 |

1. **How long is an NQGP session?**

* One NQGP session is 4hrs. These can be taken as one full 4hr session or the time can be split into blocks e.g.1hr for mentoring, 1hr for PBL group meeting etc. As long as the time equates to your allotted number of hours/sessions per month.

1. **If my practice invoice for the money, how much should I get paid?**

* This depends on whether you have taken fellowship time within your normal clinical hours. If you have taken fellowship time during your normal clinical sessions then your practice keep the money they invoice for as reimbursement for your time away from your practice. If you spend time doing fellowship sessions in addition to your normal clinical commitments then the practice should pass on £250 per session.

1. **How do we invoice?**

* Use the blank invoice form emailed to you after enrolling. (It is also stored on the NQGP SharePoint site) Complete it with a one line description of how you used your NQGP time, then add up the total number of hours and amount. Send completed invoices to h.edwards12@nhs.net

1. **What happens if I don’t use all my NQG session time one month?**

* You’re welcome to use as much or as little of your NQG session time, as long as you only invoice for the time that you have used.

1. **What CPD can I claim for?**

* PBL session
* Primary Care Academy workshops
* NQGP First 5 sessions
* NQGP-approved courses (emailed out via the NQGP training hub team)
* Next Generation GP programme

1. **What CPD can’t I claim for?**

* Education trust webinars (membership is funded)
* RCGP courses/modules
* LMC webinars
* Red whale or NB Medical webinars/courses that haven’t been arranged via the NQGP programme

1. **What Portfolio work can I claim for?**

Clinical

* Hospital Clinics
* Dermoscopy Training
* Women’s Health
* Minor Surgery
* Sexual Health
* Lifestyle Medicine
* Most specialities accepted (email NQGP training hub lead with queries if you’re unsure)

Education

* SET or BGPERT planning meetings
* Education Team meetings eg. VTS / GP trainee teaching
* LMC planning or team meetings
* RCGP team meetings
* Health Education England (HEE) meetings
* Training Hub meetings

Leadership

* PCN work
* ICB work
* Practice meetings to develop your understanding of the business eg. With partners, the accountant, or time with your practice manager.
* Safeguarding Case Reviews